

August 31, 2023

Ms. Claire Lovell, Digital Services Librarian
South Central Regional Library Council
1300 Dryden Road
Ithaca, NY 14850

Dear Ms. Lovell:

This is to serve as the final report for the Houghton University 22/23 SCRLC Digitization Grant. All funds have been expended:

Grant funds

- \$3,950: digitization of 67 Houghton University *Boulder* yearbooks (6 more than originally contracted, thank you!) by the SRCLC digitization lab, including adding metadata and mounting on *the New York Heritage digital collections* web page

Houghton University in-kind contributions (\$495 total)

- \$240 (\$30/hour * 8 hours): Doyin Adenuga, Electronic Resources Librarian—prepare files, mount on the University institutional repository
- \$240 (\$30/hour * 8 hours): David Stevick, Library Director—coordinate grant, logistics, incidentals
- \$15 (\$15/hour * 1 hours): Taylor Stuck, University Archivist—select and package yearbooks for digitization

It is too early to meaningfully measure collection impact, but the library collects and retains annual data on institutional repository usage so we should be able to make meaningful comparisons over the next couple years. The University marketing & communications and alumni offices are very enthusiastic about this resource being available, both for internal and external use. They already have delved into the photos for their publications.

The completed yearbook collection is being highlighted by the library web page and Instagram account, and the University alumni magazine will promote it in an upcoming issue.

Thanks again to SCRLC from providing these funds and this opportunity. And thanks, Claire, for the good work, flexibility, and good humor.

Sincerely yours,



David Stevick
Director of Libraries and Information Resources